

## Mid Devon District Council

### Audit Committee

Tuesday, 22 August 2023 at 6.15 pm  
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 24 October 2023 at 5.00 pm

**Please Note:** This meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

[Click here to join the meeting](#)

## Membership

Cllr M D Binks  
Cllr C Connor  
Cllr J M Downes  
Cllr G Duchesne  
Cllr J Frost  
Cllr L G J Kennedy (Chairman)  
Cllr L Knight  
Cllr R Roberts  
Cllr S Robinson

# **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies**  
To receive any apologies for absence.
2. **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declaration of Interests under the Code of Conduct**  
To record any interests on agenda matters.
4. **Minutes of the previous meeting** (*Pages 5 - 14*)  
To consider whether to approve the minutes as a correct record of the meeting held on 27<sup>th</sup> June 2023.
5. **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
6. **Corporate Performance Report** (*Pages 15 - 42*)  
To receive a report from the Corporate Manager for People, Governance & Waste and the Corporate Performance and Improvement Manager providing Members with an update on performance against the Corporate Plan and local service targets for quarter 1 (2023/24).
7. **Corporate Risk Report** (*Pages 43 - 60*)  
To receive a report from the Corporate Performance and Improvement Manager and Corporate Manager for People, Performance & Waste providing Members with a quarterly update on the Corporate Risk Register.
8. **Draft Annual Governance Statement 2022-2023** (*Pages 61 - 88*)  
To receive the draft Annual Governance Statement for 2022 – 2023.
9. **Draft Statement of Accounts** (*Pages 89 - 264*)  
To receive the draft Statement of Accounts for 2022 – 2023.
10. **Access to Information - Exclusion of the Press and Public**  
Discussion with regard to the next item, may require the Audit Committee to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Audit Committee would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing

the information.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)

11. **Cyber Security & Information Governance Update** (Pages 265 - 276)

To receive a report from the Corporate Manager for Digital Transformation & Customer Engagement. This provides a high level update on Cyber Security activities and risk mitigation over the past few months. It also includes updates on activity and challenges around meeting the High level audit recommendations as detailed in the Cyber Security and ICT Core Audit 2022 – 23 and the Information Governance Audit 2022 – 23.

12. **DAP Internal Audit Progress Report** (Pages 277 - 292)

To receive an Internal Audit update report from DAP on progress to date during 2023 – 2024.

13. **DAP proposal to create Independent Members to the Audit Committee**

Committee to discuss a DAP proposal to appoint Independent Members to the Audit Committee.

14. **External Audit Progress Report and Sector Update** (Pages 293 - 306)

To receive a report from Grant Thornton providing a progress report and sector update.

15. **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Corporate Performance Report
- Corporate Risk Report
- Grant Thornton Audit Findings for 2021/2022
- Annual Governance Statement for 2022/2023
- Statement of Accounts for 2022/2023
- Internal Audit Progress Report
- External Audit Progress Report

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 14 August 2023

## **Meeting Information**

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.